

Environmental Stewardship Division
Environmental Approvals Branch
123 Main Street, Suite 160, Winnipeg, Manitoba R3C 1A5
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www.gov.mb.ca/conservation/eal

CLIENT FILE NO.: 5684.00

September 8, 2016

Ron Lussier, General Manager
Urbanmine Inc.
72 Rothwell Road
Winnipeg MB R3P 2H7

Dear Mr. Lussier:

Enclosed is **Environment Act Licence No. 3199** issued to **Urbanmine Inc.** for the continued operation of the Development being a scrap metal processing facility located at 72 Rothwell Road in Winnipeg, Manitoba in accordance with the Proposal filed under *The Environment Act*.

In addition to the enclosed Licence requirements, please be informed that all other applicable federal, provincial and municipal regulations and by-laws must be complied with. A Notice of Alteration must be filed with the Director for approval prior to any alteration to the Development as licensed.

For further information on the administration and application of the Licence, please feel free to contact Yvonne Hawryliuk, Environment Officer, at 204-945-5305.

Pursuant to Section 27 of *The Environment Act*, this licensing decision may be appealed by any person who is affected by the issuance of this Licence to the Minister of Sustainable Development within 30 days of the date of the Licence.

Yours truly,

“original signed by”

Tracey Braun, M.Sc.
Director
Environment Act

c: Don Labossiere, Donna Smiley, Yvonne Hawryliuk, Environmental Compliance and Enforcement
Jason E. Roberts, Fillmore Riley
Public Registries, Public Distribution (att.)

NOTE: Confirmation of Receipt of this Licence No. 3199 (*by the Licencee only*) is required by the Director of Environmental Approvals. Please acknowledge receipt by signing in the space provided below and faxing a copy (letter only) to the Department by September 22, 2016.

On behalf of Urbanmine Inc.

Date

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LICENCE

Licence No. / Licence n° 3199

Issue Date / Date de délivrance September 8, 2016

In accordance with *The Environment Act* (C.C.S.M. c. E125) /
Conformément à la *Loi sur l'environnement* (C.P.L.M. c. E125)

Pursuant to Section 10(1) / Conformément au Paragraphe 10(1)

THIS LICENCE IS ISSUED TO:/CETTE LICENCE EST DONNÉE À:

URBANMINE INC.;
"the Licencee"

for the continued operation of the Development being a scrap metal processing facility located at 72 Rothwell Road in Winnipeg, Manitoba in accordance with the Proposal dated April 30, 2014, additional information dated August 15, 2014, December 16, 2014 (with attachment of Dillon Consulting Noise, Vibration, and Air Quality Report), April 7, 2015 (with attachment of Dillon Consulting Acoustic Modeling Assessment Report) and subject to the following specifications, limits, terms and conditions:

DEFINITIONS

In this Licence;

"accredited laboratory" means an analytical facility accredited by the Standards Council of Canada (SCC), or accredited by another accrediting agency recognized by Manitoba Sustainable Development to be equivalent to the SCC, or be able to demonstrate, upon request, that it has the quality assurance/quality control (QA/QC) procedures in place equivalent to accreditation based on the international standard ISO/IEC 17025, or as otherwise approved by the Director;

"affected area" means a geographical area, excluding the property of the Development;

"approved" means approved by the Director or assigned Environment Officer in writing;

"A-weighted" means the sound level measured with sound level meter set on the A-weighting network, a filter designed to approximate the relative sensitivity of the normal human ear to different frequencies of sound;

"Closure Plan" means a plan indicating the actions to be taken for the closure of the Development;

"dangerous good" means a product, substance or organism as defined in *The Dangerous Goods Handling and Transportation Act*, or any amendments thereto;

"Director" means an employee so designated pursuant to *The Environment Act*;

"dBA" means the A- weighted sound pressure level;

"Environment Officer" means an employee so designated pursuant to *The Environment Act*;

"fugitive emissions" means particulate matter escaping from sources within the development property into the atmosphere other than through any of the emission stacks or vents;

"hazardous waste" means a product, substance or organism as defined in *The Dangerous Goods Handling and Transportation Act*, or any amendments thereto;

"Leq" means the A-weighted sound level of a steady sound carrying the same total energy in the time period of 1 hour as the observed fluctuating sound;

"noise nuisance" means an unwanted sound, in an affected area, which is annoying, troublesome, or disagreeable to a person:

- a) residing in an affected area;
- b) working in an affected area; or
- c) present at a location in an affected area which is normally open to members of the public;

if the unwanted sound

- d) is the subject of at least 5 written complaints, received by the Director in a form satisfactory to the Director and within a 90-day period, from 5 different persons falling within clauses a), b), or c), who do not live in the same household; or
- e) is the subject of at least one written complaint, received by the Director in a form satisfactory to the Director, from a person falling within clauses a), b), or c) and the Director is of the opinion that if the unwanted sound had occurred in a more densely populated area there would have been at least 5 written complaints received within a 90-day period, from 5 different persons who do not live in the same household;

"odour nuisance" means a continuous or repeated odour, smell or aroma, in an affected area, which is offensive, obnoxious, troublesome, annoying, unpleasant, or disagreeable to a person:

- a) residing in an affected area;
- b) working in an affected area; or

- c) present at a location in an affected area which is normally open to members of the public;
if the odour, smell or aroma
- d) is the subject of at least 5 written complaints, received by the Director in a form satisfactory to the Director and within a 90-day period, from 5 different persons falling within clauses a), b), or c), who do not live in the same household; or
- e) is the subject of at least one written complaint, received by the Director in a form satisfactory to the Director, from a person falling within clauses a), b), or c) and the Director is of the opinion that if the odour, smell or aroma had occurred in a more densely populated area there would have been at least 5 written complaints received within a 90-day period, from 5 different persons who do not live in the same household;

"opacity" means the degree to which emissions reduce the transmission of light and obscure the view of an object in the background;

"operator" means the company or person who is responsible for the day-to-day maintenance and operation of the Development;

"particulate matter" means any finely divided liquid or solid matter other than water droplets;

"particulate residue" means that part or portion of an atmospheric emission which is deposited onto a surface;

"point source" means any point of emission from a Development where pollutants are emitted to the atmosphere by means of a stack;

"pollutant" means a pollutant as defined in *The Environment Act*;

"Post-Closure Plan" means a plan indicating the actions to be taken for the care, maintenance, and monitoring of the Development after closure, that will prevent, mitigate, or minimize the threat to public health and the environment;

"QA/QC" means quality assurance/quality control;

"solid waste" means solid waste as defined in *Manitoba Regulation 37/2016*, or any future amendments thereto, respecting waste management facilities, excluding waste rock;

"stack" means a duct, pipe, chimney, vent, opening or other structure through which pollutants are emitted to the atmosphere;

"Standard Methods for the Examination of Water and Wastewater" means the most recent edition of Standard Methods for the Examination of Water and Wastewater

published jointly by the American Public Health Association, the American Waterworks Association and the Water Environment Federation; and

"wastewater" means any liquid containing a pollutant as defined in *The Environment Act*, associated with or resulting from the Development which is discharged into the environment.

GENERAL TERMS AND CONDITIONS

This Section of the Licence contains terms and conditions intended to provide guidance to the Licencee in implementing practices to ensure that the environment is maintained in such a manner as to sustain a high quality of life, including social and economic development, recreation and leisure for present and future Manitobans.

1. The Licencee shall implement a high standard of equipment maintenance and good housekeeping and operational practices with respect to the Development, at all times.
2. The Licencee shall reduce the production and dissemination of wastes by initiating and maintaining waste reduction and waste recycling programs.
3. The Licencee shall submit all information required to be provided to the Director or Environment Officer under this Licence, in written and electronic format, in such form (including number of copies), and of such content as may be required by the Director or Environment Officer, and each submission shall be clearly labelled with the Licence Number and Client File Number associated with this Licence.
4. In addition to any of the limits, terms and conditions specified in this Licence, the Licencee shall, upon the request of the Director:
 - a) sample, monitor, analyze and/or investigate specific areas of concern regarding any segment, component or aspect of pollutant storage, containment, treatment, handling, disposal or emission systems, for such pollutants or ambient quality, aquatic toxicity, leachate characteristics and discharge or emission rates, for such duration and at such frequencies as may be specified;
 - b) determine the environmental impact associated with the release of any pollutant(s) from the Development;
 - c) conduct specific investigations in response to the data gathered during environmental monitoring programs; or
 - d) provide the Director, within such time as may be specified, with such reports, drawings, specifications, analytical data, descriptions of sampling and analytical procedures being used, bioassay data, flow rate measurements and such other information as may from time to time be requested.

5. The Licencee shall, unless otherwise specified in this Licence:
 - a) carry out all preservations and analyses on liquid samples in accordance with the methods prescribed in the most current edition of Standard Methods for the Examination of Water and Wastewater or in accordance with equivalent preservation and analytical methodologies approved by the Director;
 - b) carry out all sampling of, and preservation and analyses on, soil and air samples in accordance with methodologies approved by the Director;
 - c) have all analytical determinations undertaken by an accredited laboratory; and,
 - d) report the results to the Director, in writing and in an electronic format acceptable to the Director, within 60 days of the samples being taken.
6. The Licencee shall, within 60 days of the issuance of this licence, submit a complaint management plan to the Director for approval.
7. The Licencee shall manage all complaints in accordance with the plan approved pursuant to Clause 6 and submit an annual report summarizing the complaints received and the action taken in response to each complaint from October 1 of the previous year to September 30 of the current year by November 1 of each calendar year beginning in 2016.
8. The Licencee shall designate an employee, within 60 days of the date of issuance of this Licence, as the Licencee's Environmental Coordinator, whose job description will include assisting the Licencee in complying with the limits, terms and conditions in this Licence and assisting Senior Management of the Licencee to manage environmental issues at the Development. The name of the Environmental Coordinator shall be submitted in writing to the Director within 14 days of appointment and any subsequent appointment.

SPECIFICATIONS, LIMITS, TERMS, AND CONDITIONS

Respecting Air Emissions

9. The Licencee shall not emit particulate matter from the Development such that:
 - a) particulate matter:
 - i) exceeds 0.23 grams per dry standard cubic metre calculated at 25 degrees Celsius and 760 millimetres of mercury, corrected to 12 percent carbon dioxide for processes involving combustion, from any point source of the Development;
 - ii) exhibits a visible plume with an opacity of greater than 5 percent at any point beyond the property line of the Development; or
 - iii) results in the deposition of visible particulate residue at any time beyond the property line of the Development; or
 - b) opacity from any point source of the Development equals or exceeds:
 - i) 20 percent as the average of any 24 consecutive opacity observations taken at 15 second intervals;

- ii) 20 percent for more than 16 individual opacity observations within any 1 hour period; or
 - iii) 40 percent for any individual opacity observation.
10. The Licencee shall not cause or permit an odour nuisance to be created as a result of the construction, operation, or alteration of the Development, and shall take such steps as the Director may require to eliminate or mitigate an odour nuisance.
11. The Licencee shall direct all air streams that contain a pollutant(s) of concern to the Director to a pollution control device which has been designed for and demonstrated to be capable of reducing, altering, eliminating or otherwise treating the pollutant(s).
12. The Licencee shall cease any process directing air emissions to air pollution control equipment during the time said air pollution control equipment is inoperable and shall not resume the said process until the air pollution control equipment is again placed into operation.

Community Liaison Committee

13. The Licencee shall establish a Community Liaison Committee (CLC) within 90 days of the issuance of this licence in accordance with terms of reference provided in Appendix A. The Licencee shall notify the Director in writing when the CLC has been established.

Respecting Noise Management

14. The Licencee shall not cause or permit a noise nuisance to be created as a result of the construction, operation, or alteration of the development, and shall take such steps as the Director may require to eliminate or mitigate a noise nuisance.
15. The Licencee shall maintain a noise management program consisting of, but not limited to:
- a) an education program for suppliers regarding acceptable scrap materials;
 - b) thorough inspections to characterize all inbound scrap metal loads;
 - c) awareness of new noise reduction and explosion prevention technologies;
 - d) an operator training program in accordance with Clause 21 of this Licence; and,
 - e) submission of an annual report, summarizing the actions taken to comply with Clause 15 a), b), c) and d) from October 1 of the previous year to September 30 of the current year, submitted to the Director by November 1 of each calendar year starting in 2016.
16. The Licencee shall implement a material handling equipment operating procedure so that scrap metals are placed instead of dropped at all times. Dropping of scrap metals is prohibited by this licence.

17. Subject to Clause 52, the Licencee shall implement the noise pollution mitigation measures dated April 7, 2015 (as set out in the Dillon Consulting' Acoustic Assessment Report dated March 2015) or alternative mitigation measures as approved by the Director within 2 years of the issuance of this licence or as otherwise abbreviated or extended by the Director and provide written notification to the Director of the progress of the implementation every 90 days.
18. The Licencee shall obtain the required approval for a variance from the City of Winnipeg to comply with Clause 17. In the event that the variance is denied, the Licencee shall propose alternative noise pollution mitigation measures comparable to the proposed mitigation measures within 90 days of the date the variance is denied. The comparable alternative mitigation measures shall be designed to limit the average hourly sound level equivalent to a maximum of 55 dBA (Leq) at residential receptors.
19. The Licencee shall:
 - a) submit a noise pollution monitoring plan for the Director's approval to evaluate the effectiveness of the noise pollution mitigation measures implemented pursuant to Clause 17 within 180 days of the implementation; and
 - b) carry out the monitoring plan approved pursuant to Clause 19 a) of this Licence within a timeframe to be determined by the Director.
20. The Licencee shall submit a report, for the approval of the Director, of the completed monitoring plan approved pursuant to Clause 19 a) of this Licence, within 60 days of receipt of the analytical results of that monitoring plan. The report shall contain at minimum:
 - a) the raw data collected;
 - b) a discussion of the sampling and analytical portions of the program including any anomalies of sampling and analysis;
 - c) the QA/QC program; and
 - d) other issues as may be determined by the Director.

Respecting Facility Operators Training

21. The Licencee shall maintain an operators training program consisting of, but not limited to the following:
 - a) review of the licence terms and conditions;
 - b) training on operational procedures to be provided to new employees and regularly to all existing staff to minimize noise pollution and to meet the requirements of the noise management program pursuant to Clause 15; and,
 - c) routine review of any complaint received due to the operation.
22. The Licencee shall maintain a log of the training performed in accordance with Clause 21 of this Licence. The log shall be approved by the Environmental Coordinator and kept at the Development and shall be available for review upon request by an Environment Officer.

Respecting Facility Hours of Operation

23. The Licencee shall limit the hours of operation from May 1 to September 30 of each calendar year as follows until the monitoring report submitted in accordance with Clause 20 is approved by the Director:
- a) All outside operations at the Development shall be limited to the hours between 7 a.m. and 7 p.m.; and
 - b) The operation of the crusher, shear equipment or any other operation with a potential impulsive sound shall be limited to weekdays between 8 a.m. and 5 p.m.

Respecting Fugitive Dust Emissions

24. The Licencee shall take action as needed to control or prevent the entrainment of particulate matter into the air at the facility resulting from the operation of vehicles or the transportation, storage or handling of scrap metals or other material.
25. The Licencee shall not utilize used oil as a dust suppressant within the yard of the Development.
26. The Licencee, upon written request from the Director, shall:
- a) submit a fugitive dust emission sampling and analysis plan for the Director's approval;
 - b) implement the plan approved pursuant to Clause 26 a) of this Licence within a timeframe to be determined by the Director.
27. The Licencee shall submit, for the Director's approval, a report of the completed sampling and analysis plan approved pursuant to Clause 26 a) of this Licence, within 60 days of the receipt of the analytical results of that sampling plan.

Respecting Material Handling, Fire and Explosions

28. The Licencee shall prior to processing scrap metal assemblies and components:
- a) carry out a thorough and continuous program of inspection of the said scrap metal to discover potentially explosive components;
 - b) remove or render inexplusive tanks, pressure vessels or other potentially explosive components;
 - c) reject man-made detectable radioactive isotopic materials, dangerous goods, and hazardous waste materials that are not in accordance with the Licencee's acceptance protocols, and return rejected materials still owned by scrap suppliers to the scrap suppliers;
 - d) remove man-made detectable radioactive isotopic materials, dangerous goods, and hazardous waste materials erroneously accepted from scrap suppliers and dispose of said materials in accordance with applicable legislation; and
 - e) maintain and keep available for inspection by an Environment Officer, a log of:

- i) all inspections carried out pursuant to Clause 28 a) that required action by the Licencee pursuant to Clauses 28(b), (c), or (d);
 - ii) all and any explosions that take place on the site of the said operation giving time, intensity and cause; and
 - iii) all potentially explosive components removed prior to processing together with a description of the assemblies removed and where practical, identification of the source or supplier of the said assemblies.
29. The Licencee shall recover and contain all fluids from vehicles prior to being flattened and shall properly handle and dispose of recovered fluid in accordance with Clause 36.
30. The Licencee shall report all fire incidents and explosions to the Director within 24 hours of their occurrence, on a form approved by the Director.
31. The Licencee shall submit and maintain an updated fire safety plan with the Winnipeg Fire Paramedic Service.
32. The Licencee shall submit to the Director annually by November 1 an inspection report of the fire hydrants located on the property of the Development.
33. The Licencee shall maintain the maximum height of scrap metals storage pile(s) as follows:
 - a) 0.5 metres below the height of the building located on the east side of the Development until the noise pollution mitigation measures are implemented pursuant to Clause 17 of this Licence.
 - b) 8.5 metres high, in the event that the variance from the City of Winnipeg is approved and the noise pollution mitigation measures dated April 7, 2015 (as set out in the Dillon Consulting' Acoustic Assessment Report dated March 2015) have been implemented pursuant to Clause 17 of this Licence.
 - c) After the implementation of the noise pollution mitigation measures, the scrap metal pile shall not be visible from the residential back yards (at grade) located east of the northeast corner of the Development.
 - d) In the event the variance required to implement the noise pollution mitigation measures is denied by the City of Winnipeg, a proposal as to the maximum height of the scrap metal storage piles shall be provided for the Director's approval within 60 days of receiving a denial letter from the City of Winnipeg.

Respecting Chemical Storage and Spill Containment

34. The Licencee shall provide containment for all vessels containing chemicals in each area of the development where the chemicals are stored, loaded, transferred, used or otherwise handled, in compliance with the National Fire Code of Canada (2010), or any future amendment thereof, such that any product leakage or spillage and any contaminated liquid generated is contained within the Development and contamination of groundwater and surface water is prevented.

35. The Licencee shall, in a manner approved by the Director, remove and dispose of all spilled dangerous goods.

Respecting Dangerous Goods and Hazardous Wastes

36. The Licencee shall store, handle and dispose of all dangerous goods and hazardous wastes used or generated at the Development in accordance with the provisions of *The Manitoba Dangerous Goods Handling and Transportation Act* (C.C.S.M. c. D12).
37. The Licencee shall comply with all the applicable requirements of:
- a) *Manitoba Regulation 188/2001*, or any future amendment thereof, respecting the Storage and Handling of Petroleum Products and Allied Products;
 - b) *The Dangerous Goods Handling and Transportation Act*, and regulations issued thereunder, respecting the handling, transport, storage and disposal of any dangerous goods brought onto or generated at the Development; and
 - c) the Office of the Fire Commissioner – Province of Manitoba.
38. The Licencee shall not receive at the Development any hazardous waste from any generator off site of the Development.

Respecting Wastewater

39. The Licencee shall not discharge wastewater beyond the boundaries of the Development except any discharge which is directed to the City of Winnipeg wastewater collection system in accordance with the requirements of the City of Winnipeg.
40. The Licencee shall prevent the seepage or surface flow of any liquid waste emanating from the operation from entering any land or body of water off the Development.
41. The Licencee shall direct all surface runoff towards the City of Winnipeg storm water collection system in accordance with the requirements of the City of Winnipeg.

Respecting Solid Waste

42. The Licencee shall dispose of all solid waste generated at the Development, which is not recycled, only to a waste management facility operating under the authority of a permit issued pursuant to *Manitoba Regulation 37/2016* or any future amendment thereof, or a Licence issued pursuant to *The Environment Act*.
43. The Licencee shall direct all recyclable materials generated at the Development to an approved recycling facility.

Respecting Emergencies

44. The Licencee shall, in the case of physical or mechanical equipment breakdown or process upset where such breakdown or process upset results or may result in the release of a pollutant in an amount or concentration, or at a level or rate of release, that causes or may cause a significant adverse effect, immediately report the event by calling the 24-hour environmental accident reporting line at 204-944-4888 (toll-free 1-855-944-4888). The report shall indicate the nature of the event, the time and estimated duration of the event and the reason for the event.
45. The Licencee shall, following the reporting of an event pursuant to Clause 44
 - a) identify the repairs required to the mechanical equipment;
 - b) undertake all repairs to minimize unauthorized discharges of a pollutant;
 - c) complete the repairs in accordance with any written instructions of the Director; and
 - d) submit a report to the Director about the causes of breakdown and measures taken, within one week of the repairs being done.
46. The Licencee shall prepare, within 90 days of the date of issuance of this Licence, and maintain an emergency response contingency plan in accordance with the Canadian Centre for Occupational Health and Safety “Emergency Response Planning Guide” or other emergency planning guidelines acceptable to the Director.

Respecting Financial Assurance

47. The Licencee, within 60 days of the date of issuance of this Licence, shall post with Manitoba Sustainable Development, in the amount of \$50,000, inclusive of the financial assurance or performance bond required under the licence 237 HW RR issued to Urbanmine Inc:
 - a) a permit bond issued by a surety company licenced to do business in the Province of Manitoba;
 - b) an irrevocable letter of credit; or
 - c) another acceptable security satisfactory to the Director.

This permit bond, irrevocable letter of credit, or other security and renewals thereof shall remain in place for the duration of the operation and decommissioning of the Development. The Director may order forfeiture of the permit bond, irrevocable letter of credit, or other security, either in whole or in part, by giving written notice to that effect to the Licencee, upon the Director being satisfied that the Licencee is in breach of any specification, limit, term or condition of this Licence, or for reimbursement of any costs or expenses incurred by the Province of Manitoba in rectifying environmental damage caused or contributed to by the operation of the facility.

48. The Licencee shall, on an annual basis, provide evidence of environmental liability insurance that meets Manitoba Sustainable Development's minimum requirement of \$1,000,000 of insurance coverage for the Development and includes the following:
 - a) coverage for gradual as well as sudden and accidental pollution at the Development; and
 - b) coverage for on-site and off-site clean up costs.
49. The insurance as required by Clause 48 shall be held with insurers satisfactory to the Province of Manitoba, shall include the Province of Manitoba as an Additional Insured on the policy, and shall contain a clause stating that the Insurer will give Manitoba 60 days prior written notice in case of significant reduction in coverage or policy cancellation.

Closure and Post-Closure

50. Within one year prior to imminent closure of the Development, the Licencee shall submit, for the approval of the Director, a formal detailed Closure and Post-Closure Plan for the Development.
51. The Licencee shall implement and maintain the approved Closure and Post-Closure Plan.

REVIEW AND REVOCATION

52. This Licence will be reviewed by the Director after one year of operation effective as of the date of the issuance of the licence, at which time:
 - a) it may be amended to include additional terms and conditions as determined necessary to address any environmental impacts caused by the operation of the development, or
 - b) revoked if in the Director's opinion the Licencee has not made sufficient progress toward the implementation of the noise pollution mitigation measures stipulated under Clause 17 and 18.
53. If in the opinion of the Director, the Licencee has exceeded or is exceeding or has or is failing to meet the specifications, limits, terms or conditions set out in this Licence, the Director may, temporarily or permanently, revoke this Licence.

54. If, in the opinion of the Director, new evidence warrants a change in the specifications, limits, terms or conditions set out in this Licence, the Director may require the filing of a new proposal pursuant to *The Environment Act*.

“original signed by”

Tracey Braun, M.Sc.
Director
The Environment Act

Client File No.: 5684.00

APPENDIX 'A'
TO ENVIRONMENT ACT LICENCE NO. 3199

Urbanmine Inc. Scrap Metal Processing Facility
Community Liaison Committee

Responsibility

Urbanmine Inc. will establish and chair the Community Liaison Committee for the Scrap Metal Processing Facility.

Representation

The Committee shall consist of the following representatives, at minimum:

- Urbanmine Inc, Chair
- Citizen Representatives – at least five from the Lindenwood residents directly adjacent to the scrap metal processing facility
- Manitoba Sustainable Development
- Commercial and Industrial Representatives – at least two from the commercial and industrial operations located adjacent to the scrap metal processing facility.

A secretary will be assigned, by the Chair, to record discussion and decisions for each meeting when the meeting is called to order.

Terms of Reference

The Committee shall meet as required by planning, construction and operational activities, but not less frequently than once a year for the first five years. The first meeting shall occur within six (6) months of the issuance of this Licence. After five years; meeting frequency and the continued need for the committee is to be determined by the Director, in consultation with the Committee. The agenda and meeting minutes shall be posted on the public registry.

The Chair of the Committee shall

1. Notify Manitoba Sustainable Development 14 days prior, of the time and location of the meeting.
2. Develop an agenda for each meeting with input from the Committee and circulate the agenda at least 7 days prior to each meeting.
3. Document minutes from the meetings and submit the minutes to an Environment Officer within sixty (60) days following a meeting called by the Chair.

The Committee, at the request of the Director or of its own accord, shall provide advice to the Licencee and the Director respecting but not limited to the following:

1. The implementation of the noise mitigation plan required in Licence Clause 17.
2. Measures to mitigate the impact of operational activities on the local environment.