



Legislative Assembly of Manitoba

Legislative Assembly Management Commission Annual Report (April 1, 2023 - March 31, 2024)





MANITOBA LEGISLATIVE ASSEMBLY

To All Members of the Legislative Assembly of Manitoba

I have the privilege of presenting for your information, the Annual Report of the Legislative Assembly Management Commission for the fiscal year ended March 31, 2024.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Tom Lindsey', is positioned below the text 'Respectfully Submitted,'.

Honourable Tom Lindsey
Speaker of the Legislative Assembly and
Chairperson of the Legislative Assembly
Management Commission

Composition of the Commission

Members as at March 31, 2024

Honourable Tom Lindsey
Speaker and Chairperson

Honourable Nahanni Fontaine
Government House Leader

Mr. Derek Johnson
Official Opposition House Leader

MLA Billie Cross

Mr. Kelvin Goertzen

MLA Mike Moroz

MLA Mike Moyes

Mr. Greg Nesbitt

Secretary to the Commission

Mr. Rick Yarish
Clerk of the Legislative Assembly

REPORT OF THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION FOR THE FISCAL YEAR ENDED MARCH 31, 2024

COMMISSION PROCESS

This is the annual report to the Legislative Assembly of the Legislative Assembly Management Commission (the Commission) for the fiscal year ended March 31, 2024.

The Commission is comprised of the Speaker as Chairperson, four MLAs appointed by the Government Caucus and three from the Official Opposition Caucus. The Clerk of the Legislative Assembly is the Secretary.

During the 2023/2024 fiscal year the Commission held meetings on the following dates to consider various matters:

May 9, 2023	June 1, 2023	July 31, 2023
November 14, 2023	December 13, 2023	December 14, 2023
February 29, 2024	March 19, 2024	

The Legislative Assembly Management Commission Act assigns the following duties and responsibilities to the Commission:

- carrying out those Rules of the Assembly and those provisions of *The Legislative Assembly Act* which relate to the financial management of the Assembly;
- reviewing the estimates of expenditure and the establishment of positions for staff required for the proper conduct of the business operation of the Assembly and for the Assembly offices and for the Advocate for Children and Youth, the Auditor General, the Chief Electoral Officer, the Ethics Commissioner appointed under *The Conflict of Interest (Members and Ministers) Act*, the Information and Privacy Adjudicator appointed under *The Freedom of Information and Protection of Privacy Act*, the Ombudsman and the registrar appointed under *The Lobbyists Registration Act*, and their respective offices;
- determining the salary and benefits of:
 - (i) the Advocate for Children and Youth in accordance with section 5 of *The Advocate for Children and Youth Act*,
 - (ii) the Auditor General in accordance with section 5 of *The Auditor General Act*,
 - (iii) the Chief Electoral Officer in accordance with section 24 of *The Elections Act*,
 - (iv) the Clerk of the Assembly in accordance with section 33.3 of *The Legislative Assembly Act*,

- (v) the Ethics Commissioner appointed under *The Conflict of Interest (Members and Ministers) Act*,
- (vi) the Information and Privacy Adjudicator in accordance with section 58.1 of *The Freedom of Information and Protection of Privacy Act*,
- (vii) the Ombudsman in accordance with section 7 of *The Ombudsman Act*, and
- (viii) the registrar in accordance with section 11 of *The Lobbyists Registration Act*;

- in cooperation with the Government, providing facilities and services required by the Members of the Assembly, by the Caucuses of the various parties to the Assembly and by the Leaders of the parties in Opposition;
- formulating administrative policies in respect of the Clerk and the offices required for the administration of the Assembly, *The Legislative Assembly Act* and *The Legislative Assembly Management Commission Act*; and
- advising and giving directions respecting the efficient and effective operations and management of the Assembly.

Meetings are held in camera, however Officers of the Assembly and staff required to be present may attend. Members of the Assembly who are not Commission members may attend Commission meetings if so invited by the Commission.

Decisions about the following matters are not included in the minutes of the Commission and by statute must not be disclosed or made available for inspection:

- (a) a personal matter relating to one or more employees of the Assembly or to one or more assembly offices;
- (b) a legal matter involving existing or anticipated legal proceedings;
- (c) a matter relating to the preparation of annual estimates of expenditure of the Assembly and the assembly offices.

The Speaker must also ensure that the minutes circulated or posted do not contain information that identifies an individual.

As of November 2009, the minutes of Commission meetings, and the Annual Report of the Commission are posted on the Legislative Assembly website.

Initiatives undertaken by the Commission with respect to accessibility issues are to be reported in accordance with s.37 of *The Accessibility for Manitobans Act*.

This report provides an overview of the decisions and recommendations made by the Commission.

2023/2024

LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION

DECISIONS/RECOMMENDATIONS

2024/2025 LEGISLATIVE ASSEMBLY ESTIMATES

The Commission met on December 13 and 14, 2023, to consider and approve the 2024/2025 Estimates for the Assembly Offices and Offices of the Independent Officers.

ACCESSIBILITY ISSUES

No issues were raised with the Commission regarding accessibility issues during the 2023/2024 fiscal year.

ANNUAL REPORT ON THE LEGISLATIVE ASSEMBLY CAPITAL PROPERTY INSURANCE PROGRAM

The Commission was advised that from April 1, 2022 to March 31, 2023, there were three claims made under the Assembly's Capital Insurance Program.

ANNUAL REPORT ON THE RESPECTFUL WORKPLACE POLICY

The Commission was advised that during the 2022/2023 fiscal year, one complaint was filed and resolved under the Respectful Workplace Policy.

The Commission was further advised that the one ongoing complaint reported in the 2021/2022 fiscal year, was resolved.

ANNUAL REPORT ON THE WORK OF THE ASSEMBLY'S AUDIT COMMITTEE

In accordance with the terms of reference of the internal Audit Committee established for the Legislative Assembly, an annual report was presented to the Commission on the work of the Audit Committee for the fiscal year 2022/2023.

APPOINTMENT OF A COMMISSIONER TO REVIEW MLA INDEMNITIES, ALLOWANCES AND RETIREMENT BENEFITS

According to s. 52.7(2) of *The Legislative Assembly Act*, the Commission must appoint a Commissioner within six months after each general election to decide on the appropriate salary, allowances and retirement benefits for Members and to make regulations to implement them.

On November 14, 2023, the Commission agreed that Mr. Michael Werier be offered the appointment as the MLA Indemnities, Allowances and Retirement Benefits Commissioner. Subsequent to the offer, Mr. Werier accepted the appointment. Mr. Werier has previously served as the Commissioner following the

2007, 2011 and 2016 provincial general elections, and has considerable expertise in reviewing the allowances, salaries and retirement benefits of MLAs.

CAUCUS OFFICE AND INDEPENDENT MEMBER STAFFING

The Commission agreed that the Caucus Office Staffing and Independent MLA Staffing Budget formulas be updated to include one AY4 position to each Caucus or a Member elected under a party banner, and that the Legislative Assembly website be updated to reflect the decision.

RECRUITMENT OF THE CLERK OF THE LEGISLATIVE ASSEMBLY

The Commission made a recommendation to the Legislative Assembly on the appointment of the Clerk of the Legislative Assembly.